

**MINUTES OF REGULAR BOARD MEETING
MARCH 9, 2021**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a regular meeting on Tuesday, March 9, 2021, in Building E, Room E100.01.

1. Call to Order and Roll Call

Chair Redmer called the regular meeting to order at 6:30 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Meyer, Mr. Duffy, Dr. McCreary, Mr. Nowak, Dr. Ollayos and student trustee, Ms. Vitacco
Mr. Duffy attended virtually. All other trustees attended in-person

Trustees absent: None.

ECC staff and Dr. Sam, President; Dr. Wagner, VP Business & Finance; Dr. Garber, VP Planning, Institutional Effectiveness and Technology; Ms. Kerruish, Recorder; and ECC staff members and visitors attended virtually.

2. Statement from the Chair regarding COVID-19 Disaster

On March 5, 2021, Governor J B Pritzker extended by 30 days, through April 3, 2021, the disaster proclamation relating to COVID-19. With the current mitigation status, this meeting will be conducted in-person. Since attendance at this meeting location is not feasible due to mitigation restrictions and limited seating due to social distancing requirements because of the COVID-19 disaster, members of the public may virtually attend this meeting.

On June 12, 2020, the Governor signed Public Act 101-0640 into law. This new law amends the Open Meetings Act to authorize public bodies to meet remotely without the otherwise required quorum present at the meeting place.

- 1. This authorization is only effective when the Governor has issued a disaster declaration that covers the jurisdiction of the public body.*
- 2. The head of the public body must make a determination that an in-person meeting is not practical or prudent due to a disaster. Our agenda states that there is a virtual component to this meeting as we adhere to the restrictions of the Phase 4 Recovery Plan.*
- 3. Roll Call will determine whether a trustee is attending in-person or virtually and confirm that all are able to hear each other during the meeting.*
- 4. Members of the public are welcome to attend in person or virtually.*
- 5. One member of the public body or the chief administrative officer or the chief legal officer must be present at the meeting place. Dr. Sam and Mr. Vazquez are in attendance at the meeting place.*
- 6. All votes must be by roll call.*
- 7. Notification has been provided in accordance with the Open Meetings Act.*
- 8. Both Open and Closed sessions of a virtual meeting of the public body must be recorded.*

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3. Preliminary Matters

Following the Pledge of Allegiance led by Trustee Meyer, Trustee Ollayos read the Board Purpose.

4. President's Report

- Dr. Sam recognized the presence of Professor Tarver, ECCFA president, via virtual connection.
- It was noted that due to a clerical error, Carissa Miller, who is recommended for tenure, was not listed on the agenda. The action will be brought to the April board meeting.
- Dr. Sam provided an overview of the community colleges currently serving as vaccination sites. Kane County held a vaccination event at ECC February 25 and 26. 1,510 people were vaccinated on the first day and 1,770 the second day.

5. Audience Wishing to Address the Board

There were no audience members wishing to address the board.

6. Board Reports

A. Finance Committee

Trustee McCreary reviewed the March 8 Finance Committee meeting agenda. Minutes of the Finance Committee will be available on ECC's website (elgin.edu) following approval.

B. Committee of the Whole

Trustee Nowak provided an update on the March 8 Committee Meeting of the Whole. A brief discussion regarding the Early Childhood Education baccalaureate occurred. Minutes of the Committee of the Whole meeting will be available on ECC's website (elgin.edu) following approval.

C. Illinois Community College Trustee Association (ICCTA)

Trustee Ollayos indicated that the next ICCTA meeting will be held March 12 and 13 in Schaumburg. There will be a virtual component for attendance at the Saturday meetings. The executive committee met February 26 and 27 and discussed supporting the exploration of a bachelor degree in Early Childhood Education as was discussed at the Committee of the Whole, yesterday. The first round of ICCTA awards were reviewed. The ICCTA strategic plan was also reviewed.

D. Association of Community College Trustees (ACCT)

Trustee McCreary is a member of the finance and audit committee for ACCT and serves on an adhoc committee reviewing the membership fees. Smaller colleges are paying more than larger colleges to be members of ACCT. She indicated that there will be a retreat before the summer months. The annual meeting will be held October 13-16 in San Diego, CA,

E. Legislative

Trustee Rakow provided a brief overview of the National Legislative Summit which was held February 8-10, virtually. Topics included pandemic-related aid, workforce education and training, basic needs of students and community colleges' role in economic recovery. Members of Congress and the Biden Administration shared priorities, federal policies and initiative impacting higher education. Over the last several weeks virtual

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meetings were held with U.S. Representatives Casten, Krishnamoorthi and Underwood and with staff from the offices of Senators Durbin and Duckworth. Several items were shared such as aid and a permanent solution for DACA students, access to PELL for short-term programs and loosening restriction on recovery funds to help more students. An update on the manufacturing center was provided by Dr. Sam and two students who took advantage of ECC's internship and apprenticeship opportunities were shared with legislators.

F. ECC Foundation

Chair Redmer reported the following: The Foundation has successfully raised \$664,639 in cash and pledges as of February 22, 2021, representing 92% of the FY21 goal for Major Gifts and Annual Fundraising sub-categories. To date, 74% of scholarship funds have been awarded for the 2020-21 academic year. Thirteen students participated in the Complete to Compete program, four have graduated. A comprehensive written report was included in the board packet.

G. Student Report

Student Trustee Vitacco provided an overview of the written report.

7. Board Action No. 127-A-21, Acceptance of College Reports

- A. Personnel (January/February)
- B. Treasurer (December/January)
- C. Student (January/February)

College Reports Under Separate Cover

- D. Institutional Advancement and ECC Foundation (February)
- E. College & Career Student Success (quarterly)
- F. Community Engagement and Legislative Affairs (February)
- G. Marketing & Communications (quarterly)
- H. Strategic Partnerships & Experiential Learning
- I. Student Success Report (quarterly)
- J. Grant Monitoring Report (period ending December 31, 2020)

Chair Redmer confirmed receipt, either attached or under separate cover, of the afore mentioned written reports.

Motion: Trustee Ollayos moved to accept the college reports.

Second: Trustee Duffy seconded the motion.

Roll-Call Vote: Aye, 7; Redmer, Rakow, Meyer, Duffy, McCreary, Nowak, Ollayos; nay, 0; student trustee Vitacco, aye; motion carried

8. Consent Agenda

The following item was removed from the Consent Agenda for comments prior to action by request of Trustee McCreary:

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H. Board Action No. 135-A-21, Ratification of the Memorandum of Agreement Regarding the Fall 2021 Semester Between the Board of Trustees of Community College District 509 and the Elgin Community College Faculty Association (ECCFA)

Chair Redmer read the following consent agenda items:

- A. Board Action No. 128-A-21, Minutes of Closed Session of Committee of the Whole Board Meeting January 25, 2021**
- B. Board Action No. 129-A-21, Minutes of the Regular Board Meeting January 26, 2021**
- C. Board Action No. 130-A-21, Minutes of Special Board Meeting February 8, 2021**
- D. Board Action No. 131-A-21, Minutes of Closed Session of Special Board Meeting February 8, 2021**
- E. Board Action No. 132-A-21, Destruction of Audiotape of Closed Session Board Meeting July 15, 2019**
- F. Board Action No. 133-F-21, Ratification of Report of Expenses**
- G. Board Action No. 134-A-21, Consulting Services for College Readiness**
- I. Purchases**
 - 1. Board Action No. 136-B-21, Audio/Visual Equipment Upgrade – Buildings B, E, J & I,** authorizes the administration to contract with Advanced Communications (Michigan City, IN) for the purchase and installation of new audio/visual (A/V) equipment in buildings B, E, J & I in an amount not to exceed \$1,275,244.
 - 2. Board Action No. 137-I-21, Audio/Visual Equipment Upgrade – Culinary Department** authorizes the administration to contract with Midwest Computer Products Inc. (West Chicago, IL) for the purchase and installation of equipment for two culinary classroom labs, in the amount of \$79,539.04.
 - 3. Board Action No. 138-B-21, Concrete Repairs,** authorizes the administration to contract for concrete repairs across campus from Brasco Paving, Sealcoating, and Concrete (Huntley, IL), the lowest responsible bidder, in the amount of \$53,900.
 - 4. Board Action No. 139-F-21, Environmental Services,** authorizes the administration to enter into a one (1) year agreement for environmental services with Hampton, Lenzini and Renwick, Inc. (HLR) (Elgin, IL), to provide oversight of the Wetland Mitigation Site and provide on-going maintenance and monitoring in an amount not to exceed \$63,800.
 - 5. Board Action No. 140-X-21, Multi-Function (Copiers) Agreement Amendment,** authorizes the administration to lease a copier for the Print Shop/Copy Center from Marco Technologies (Rockford, IL) in the amount of \$25,092 over the course of 45 months, plus the quarterly \$.035 per copy color impression charge and black and white \$.0039 copy overage charges as needed and as specified in the master agreement encompassing all the leased copiers.
 - 6. Board Action No. 141-B-21, Snow Removal Services,** authorizes the administration to approve an increase of \$30,000 annually over the term for snow removal services by Greve Construction (Huntley, IL). The additional funding will only be used if necessitated by snow events.

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J. Awarding of Tenure

- 1. Board Action No. 142-A-21, Associate Professor I of Computer Information Sciences, Dr. Mahd Alzoubhi**
- 2. Board Action No. 143-A-21, Instructor of HVAS, Mr. Michael Marin**

Motion: Trustee Rakow moved to approve the consent agenda as presented.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 7; Redmer, Rakow, Meyer, Duffy, McCreary, Nowak, Ollayos; nay, 0; student trustee Vitacco, aye; motion carried

Other

H. Board Action No. 135-A-21, Ratification of the Memorandum of Agreement Regarding the Fall 2021 Semester Between The Board of Trustees of Community College District 509 and the Elgin Community College Faculty Association (ECCFA)

Motion: Trustee Duffy moved to approve the agenda item as presented.

Second: Trustee McCreary seconded the motion.

Trustee McCreary stated her concerns regarding the continued extensions of MOAs for ECCFA and the need to return to normal. Trustee Meyer encouraged the administration to bring the college back to normal as quickly and safely as possible. There was some discussion about remote learning as we return to normal as many students have adapted and may choose to continue in this manner. Trustee McCreary requested clarification regarding differential pay for virtual, online hybrid and in-person classes. Mr. Vazquez indicated that there were no additional stipends included with this MOA.

Roll-Call Vote: Aye, 7; Redmer, Rakow, Meyer, Duffy, McCreary, Nowak, Ollayos; nay, 0; student trustee Vitacco, aye; motion carried

9. Old Business

Trustee Ollayos inquired about voting on campus for the April election. It was confirmed that only the precincts that normally are assigned to campus will be there.

10. New Business

Trustee McCreary indicated that nominations for ACCT awards are being accepted and are due by June 14.

Trustee Ollayos stated that faculty nominations for ICCTA are due by the end of March.

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Adjournment

Motion: Trustee Ollayos moved to adjourn the meeting.

Second: Trustee Nowak seconded the motion.

Roll Call Vote: Aye, 7; Redmer, Rakow, Meyer, Duffy, McCreary, Nowak, Ollayos;
nay, 0; student trustee Vitacco, aye; meeting adjourned at 7:10 p.m.



Jeffrey A Meyer, JD, Board Secretary



Diane Kerruish, Board Recorder