

**MINUTES OF SPECIAL BOARD MEETING  
FEBRUARY 8, 2021**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, convened a special meeting Monday, February 8, 2021. The meeting was conducted in-person, with virtual participation, as authorized by Executive Order 2021-04 and current mitigation status in Kane County.

**1. Call to Order and Roll Call**

Chair Redmer called the special meeting to order at 5:05 p.m. and asked the recorder to call roll.

*Trustees present:* Dr. Redmer, Ms. Rakow, Mr. Duffy, Dr. McCreary, Mr. Nowak, and student trustee, Ms. Vitacco

*Trustees absent:* Mr. Meyer arrived at 5:09 p.m. and Dr. Ollayos arrived at 5:16 p.m. All trustees participated in-person.

*ECC staff and*

*Others present:* Dr. Sam, President; Dr. Heinrich, VP Teaching, Learning and Student Development; Dr. Wagner, VP Business & Finance; Dr. Garber, VP Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel, Mr. Ray, Chief Human Resources Officer; and Ms. Kerruish, Recorder.

**2. Statement from the Chair regarding COVID-19 Disaster**

*On February 5, 2021, Governor J B Pritzker extended by 30 days, until March 6, the disaster proclamation relating to COVID-19. With the current mitigation status, this meeting will be conducted in-person. Since attendance at this meeting location is not feasible due to mitigation restrictions and limited seating due to social distancing requirements because of the COVID-19 disaster, members of the public may virtually attend this meeting.*

*On June 12, 2020, the Governor signed Public Act 101-0640 into law. This new law amends the Open Meetings Act to authorize public bodies to meet remotely without the otherwise required quorum present at the meeting place.*

- 1. This authorization is only effective when the Governor has issued a disaster declaration that covers the jurisdiction of the public body.*
- 2. The head of the public body must make a determination that an in-person meeting is not practical or prudent due to a disaster. Our agenda states that there is a virtual component to this meeting as we adhere to the restrictions of the Phase 4 Recovery Plan.*
- 3. Roll Call will determine whether a trustee is attending in-person or virtually and confirm that all are able to hear each other during the meeting.*
- 4. Members of the public are welcome to attend in person or virtually.*
- 5. One member of the public body or the chief administrative officer or the chief legal officer must be present at the meeting place. Dr. Sam and Mr. Vazquez are present at the meeting place.*
- 6. All votes must be by roll call.*
- 7. Notification has been provided in accordance with the Open Meetings Act.*
- 8. Both Open and Closed sessions of a virtual meeting of the public body must be recorded.*

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**3. Pledge of Allegiance**

The Pledge of Allegiance was led by Student Trustee Vitacco.

**4. President's Remarks**

Dr. Sam indicated that the PTA Program had 14 students graduate in the class of 2020. Thirteen took the licensure exam; 12 passed the first time and one passed on the second attempt. 100% of students who took the exam, passed.

**5. Audience Wishing to Address the Board**

There were no audience members virtual or in person wishing to address the Board.

**6. Recess to Closed Session**

- A. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college...
- B. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probably or imminent...
- C. To consider collective negotiation matters...for one or more classes of employees... all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Section 120/2 (c) (1, 11 and 2 respectively).

**Motion:** Trustee Duffy moved to recess to closed session.

**Second:** Trustee Nowak seconded the motion.

**Roll-Call Vote:** Aye, 6; Redmer, Rakow, Meyer, Duffy, McCreary, Nowak, nay, 0; student trustee Vitacco; aye; motion carried at 5:13 p.m.

**7. Reconvene Open Session**

**Motion:** Trustee Rakow moved to reconvene open session at 5:48 p.m.

**Second:** Trustee Nowak seconded the motion.

**Roll-Call Vote:** Aye, 7; Redmer, Rakow, Meyer, Duffy, McCreary, Nowak, Ollayos; nay, 0; student trustee Vitacco, aye; motion carried.

Dr. Heinrich, Dr. Wagner, Mr. Vazquez and Mr. Ray left the meeting at 5:50 p.m.

**8. Parliamentary Procedures Training Session**

Trustee Meyer presented an overview of the proper way to conduct meetings following the Open Meetings Act, Robert's Rules and Board Policies and Procedures. Several meeting scenarios were discussed and clarifications provided. Service Excellence and Collaboration—Instill a Culture of Service, Excellence and Collaboration; Trustees Goal #5.

**9. Old Business**

No old business was brought forward.

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**10. New Business**

Trustees attending the ACCT virtual sessions should prepare written reports to share with those unable to attend. The ICCTA Regional meeting is scheduled for Monday, February 22, 2021 and will be a joint meeting with the North and West regions. Trustees acknowledged Dr. Sam's 14<sup>th</sup> anniversary at Elgin Community College.


**Adjournment**

**Motion:** Trustee Meyer moved to adjourn the meeting.

**Second:** Trustee Ollayos seconded the motion.

**Roll Call Vote:** Aye, 7; Redmer, Rakow, Meyer, Duffy, McCreary, Nowak, Ollayos; nay, 0; student trustee Vitacco; aye; meeting adjourned at 6:21 p.m.

  
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Jeffrey A Meyer, JD, Board Secretary

  
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Diane Kerruish, Board Recorder