

**COMMITTEE OF THE WHOLE MINUTES  
OCTOBER 18, 2021**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, October 18, 2021, in Building E, Room E100.01/Virtual.

**1. Call to Order by Presiding Officer**

Chair Rakow called the meeting to order at 3:49 p.m., indicated that a quorum was present, and asked the recorder to call roll.

*Trustees present:* Ms. Rakow, Mr. Meyer, Mr. Duffy, Dr. Redmer, Mr. Nowak, Dr. Ollayos and Student Trustee, Mr. Allen.  
Trustees participated in-person.

*Trustees absent:* Dr. McCreary arrived at 3:52 p.m.

*ECC Staff present:* Dr. Sam, President; Dr. Heinrich, VP Teaching, Learning and Student Development, Dr. Wagner, VP Business & Finance; Dr. Garber, VP Planning, Institutional Effectiveness and Technology; Ms. Kerruish, Recorder; ECC staff members and visitors.

**2. Pledge of Allegiance**

The Pledge of Allegiance was led by Trustee Meyer. A moment of silence was held in honor of Harry Blizzard, founding member of ECC's Board of Trustees. Trustee Duffy provided a brief history of Mr. Blizzard's leadership and dedication to the College over the years, stating he was an outstanding trustee and mentor. Dr. Sam announced that the ECC flag will be flown at half-staff for one week in honor of Harry Blizzard.

**3. Approval of Meeting Minutes of the Committee of the Whole, September 13, 2021**

Chair Rakow requested approval of the minutes of September 13, 2021.

*Motion:* Trustee Nowak moved to approve the minutes as presented.

*Second:* Trustee Ollayos seconded the motion.

*Roll-Call:* Aye, 7; Rakow, Duffy, Meyer, Redmer, McCreary, Nowak, Ollayos; nay, 0; Student Trustee Allen, aye; motion carried.

**4. Presentations**

**A. ECC Performance Report FY2021**

Dr. Garber reviewed the Performance Report for fiscal year 2021, highlighting the four strategic plan goals and success indicators, including: 1) Equity and Learning, to identify and expand practices to raise academic achievement and completion; 2) Holistic Programming, to strategically build and maintain enrollment and purposeful pathways; 3) Community Partnerships, to advance relationships that benefit the College, students, and partnering organizations; and 4) Service Excellence and Collaboration, to instill a culture of service excellence and collaboration. Dr. Garber reviewed employee satisfaction, awareness of institutional processes and professional development, noting

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an employee survey will be repeated in Spring of 2022. The results of this survey should be available in April or May of 2022. Dr. Heinrich may also provide a presentation in the near future on changes in the math area. Trustees expressed their appreciation to Dr. Garber for the important information he provides.

**B. Elgin Community College Center for Emergency Services**

Chief Kintz reviewed training options currently available in Illinois and explained how a range at the Burlington campus would integrate with public range locations in the area. He provided feedback from other police departments regarding the need for another range, as well as items to consider, including law enforcement training options, specialized training, type of ranges (indoor/outdoor, pistol only, rifle, shotgun/trap - gun clubs), and building needs. Political considerations (Village of Burlington, noise concerns) and academic considerations (criminal justice program, workforce development, outside certifications) were also mentioned, in addition to cost estimates, revenue opportunities, liability and security. Questions and a discussion followed. Trustee Redmer indicated that the range was included in the initial plans and agreement with the Village of Burlington.

**C. Fitness Center and Culinary Arts**

Dr. Wagner highlighted the Master Plan recommendations from Perkins & Will, specifically the fitness center and culinary arts center/restaurant. She reviewed the current situation in the fitness center and the need for expansion. Mr. Payne emphasized the need for an adequate fitness center to support our athletics programs and remain competitive with other colleges. A discussion about needs/concerns followed, including the possibility of taking away green space with the expansion of the culinary area/restaurant. Trustee Duffy read a statement regarding the range, culinary area expansion and fitness center renovation, stating he would like everyone to agree to complete all three projects and determine when they can be started, costs, etc. He requested that questions be answered at the November Committee of the Whole meeting prior to the budget approval. Dr. Sam requested approval to move forward to the architect stage at this point. Trustees Meyer and McCreary believe projects should be coordinated first; and Trustees Redmer and Duffy stated they would like to move forward with the architect phase. It was agreed we need to be fiscally responsible, and options are needed as well. There were no objections by the Board to provide authority to the administration to engage architects to explore options and costs associated with these items.

Trustee Meyer requested suspension of the rules in order to ask for public comments by attendees. There were no objections. Dean Hatch and Mr. Hernandez provided a slide presentation on the Building H renovation proposal. A link to the presentation will be sent to trustees for further review.

There were no other audience members wishing to address the Board.

**5. Review Board Actions on the October 19, 2021 Regular Board Meeting Agenda**

**A. Purchases**

**1. Annual Fire Sprinkler Testing Services (Board Action No. 060-B-22)**

There were no questions or comments regarding this action.

**2. Annual Gym Equipment & Bleacher Maintenance (Board Action No. 061-B-22)**

There were no questions or comments regarding this action.

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**3. Architectural Fees (Board Action No. 062-C-22)**

There were no questions or comments regarding this action.

**4. Construction Management Fees – Building A Shell Space Buildout (Board Action No. 063-C-22)**

There were no questions or comments regarding this action.

**5. Drill Press Machines Purchase (Board Action No. 064-I-22)**

There were no questions or comments regarding this action.

**6. Fall Impact Magazine (Board Action No. 065-M-22)**

There were no questions or comments regarding this action.

**7. Lightning Detection and Warning System Purchase (Board Action No. 066-B-22)**

There were no questions or comments regarding this action.

**8. Office Furniture Purchase – Building F (Board Action No. 067-B-22)**

There were no questions or comments regarding this action.

**9. Sale of Used Computer Equipment (Board Action No. 068-A-22)**

Trustee Duffy commented on the significant difference in bid amounts for this action.

**B. Other Agenda Items**

There were no questions or comments regarding other agenda items.

**6. Audience Wishing to Address the Board**

The rules were suspended and audience members wishing to address the Board did so following the presentation and discussion of agenda item 4.C.

*The board recessed at 6:05 p.m. and reconvened at 6:08 p.m.*

**7. Old Business**

**A. Old Business**

There was no old business brought forward.

**8. New Business**

**A. Items of Professional Growth**

**1. ICCTA Meeting / November 12-13, 2021 / Chicago Marriott Schaumburg**

An email requesting confirmation of attendance will be sent.

**2. Board Goals (as revised September 2021)**

Board goals as presented were confirmed as accurate and approved for distribution.

**3. Upcoming Community Engagement Events**

The Visiting Chef dinner will be held this week. Notification and confirmation of attendance at future events will be provided via email.

**B. President's Remarks**

Dr. Sam will provide remarks at the Board meeting October 19, 2021.

**C. Chair's Remarks**

Chair Rakow will provide remarks at the Board meeting October 19, 2021.

**D. Announcements**

Any announcements will be presented at the Board meeting October 19, 2021.

**E. Issues for Next Month's Agenda**

Items for the November Committee of the Whole agenda can be presented and addressed at the October 19, 2021 Board meeting.

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**Adjournment**

**Motion:** Trustee Nowak moved to adjourn the meeting.  
**Second:** Trustee McCreary seconded the motion.  
**Roll-Call Vote:** Aye, 7; Rakow, Meyer, Duffy, Ollayos, Redmer, McCreary, Nowak;  
Nay, 0; Student Trustee Allen, aye.  
The meeting was adjourned at 6:09 p.m.



Donna Redmer, EdD, Board Secretary



Diane Kerruish, Board Recorder