

**COMMITTEE OF THE WHOLE MINUTES
MAY 10, 2021**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, May 10, 2021, in Building E, Room E100.01/Virtual.

1. Call to Order by Presiding Officer

Chair Rakow called the meeting to order at 3:35 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Ms. Rakow, Mr. Meyer, Dr. Redmer, Mr. Duffy, Dr. McCreary, Mr. Nowak, Dr. Ollayos and Student Trustee, Mr. Allen.
All trustees participated in-person.

Trustees absent: None.

ECC Staff present: Dr. Sam, President; Dr. Wagner, VP Business & Finance; Dr. Garber, VP Planning, Institutional Effectiveness and Technology; Ms. Kerruish, Recorder; ECC staff members and visitors.

2. Statement from the Chair regarding COVID-19 Disaster:

On April 30, 2021 Governor J B Pritzker extended by 30 days, through May 29, 2021, the disaster proclamation relating to COVID -19 (Executive Order 2021-09). With the current mitigation status, this meeting will be conducted in-person. Since attendance at this meeting location is not feasible due to mitigation restrictions and limited seating due to social distancing requirements because of the COVID-19 disaster, members of the public may virtually attend this meeting.

On June 12, 2020, the Governor signed Public Act 101-0640 into law. This new law amends the Open Meetings Act to authorize public bodies to meet remotely without the otherwise required quorum present at the meeting place.

- 1. This authorization is only effective when the Governor has issued a disaster declaration that covers the jurisdiction of the public body.*
- 2. The head of the public body must make a determination that an in-person meeting is not practical or prudent due to a disaster. Our agenda states that there is a virtual component to this meeting as we adhere to the restrictions of the Phase 4 Recovery Plan.*
- 3. Roll Call will determine whether a trustee is attending in-person or virtually and confirm that all are able to hear each other during the meeting.*
- 4. Members of the public are welcome to attend in-person or virtually.*
- 5. One member of the public body or the chief administrative officer or the chief legal officer must be present at the meeting place. Dr. Sam and Mr. Vazquez are in attendance at the meeting place.*
- 6. All votes must be by roll call.*
- 7. Notification has been provided in accordance with the Open Meetings Act.*
- 8. Both Open and Closed sessions of a virtual meeting of the public body must be recorded.*

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3. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Duffy.

4. Approval of Meeting Minutes of the Committee of the Whole, April 12, 2021

Chair Rakow requested approval of the minutes of April 12, 2021.

Motion: Trustee McCreary moved to approve the minutes as presented.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 7; Rakow, Meyer, Redmer, Duffy, McCreary, Nowak, Ollayos; nay, 0; Student Trustee Allen, aye; motion carried.

5. Review Board Actions on the May 11, 2021 Regular Board Meeting Agenda

A. Purchases

1. Furniture Purchase – Building E (Board Action No. 185-A-21)

Trustee Meyer requested information regarding the proposed improvements to the Building E conference room. Dr. Wagner, Ms. Tait and Mr. Cook provided details, noting the room will be more mobile with moveable nesting tables and chairs, providing better use of space. These improvements coincide with the Building A/B upgrade project.

2. Instructional & Office Replacement Computers & Monitors (Board Action No. 186-T-21)

There were no questions or comments regarding this purchase.

3. Spring Impact Magazine (Board Action No. 187-M-21)

There were no questions or comments regarding this purchase.

B. Other Agenda Items

1. Athletic Scholarships (Board Action No. 180-A-21)

Trustee Meyer requested clarification as to when the proposed athletic scholarships would be issued. It was noted the scholarships will be issued beginning with the Fall 2021 semester.

2. Voluntary Early Retirement Incentive for Faculty, Staff and Administrators (Board Action No. 184-A-21)

Trustee Meyer pointed out that the action does not contain budgetary details and noted the importance of having this documentation on record. Mr. Ray outlined the parameters of the action. It was noted that the plan document will include details when it is published.

6. Audience Wishing to Address the Board

There were no audience members wishing to address the Board.

7. Old Business

There was no old business reported.

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8. New Business

A. Items of Professional Growth

1. Board Annual Retreat

Trustee McCreary requested direction from the Board regarding their preference for a one or two-day retreat. Trustees provided feedback and majority agreed a one-day retreat would be sufficient this year, with the current composition of the board being all incumbents. Trustee Redmer recommended a consultation be scheduled with the facilitator, followed by a determination being made at the June meeting.

2. ACCT Leadership Summit / October 2021

Trustee McCreary reviewed the dates for the ACCT Summit, which will be held in San Diego October 13 – 16, 2021. It was noted that Trustees McCreary and Ollayos may need to arrive early. As the Summit dates may conflict with the October board meetings, it was suggested the October board meetings be moved to the week following the ACCT Summit. A board action to approve this change may be added to the June agenda. Potential presentation topics for the Summit will be reviewed and discussed as well. A virtual regional meeting will be held May 20, 2021.

B. President's Remarks

There were no comments made by Dr. Sam, however he noted he will be out of the country from June 16 through July 5.

C. Chair's Remarks

Chair Rakow encouraged trustees to attend the upcoming commencement ceremonies. Ms. Kerruish will provide links to the virtual commencement events.

Chair Rakow and Trustee Duffy attended the Judson Prayer Breakfast on this date. The theme was Restoration, Hope and Revival. Dr. Sam was presented with the D. Ray Wilson Volunteer Service Award, which he humbly accepted, honoring the College. The Board congratulated Dr. Sam and thanked him for his service to the College and community.

ICCTA meetings will be held June 3 and 4 in Normal. Events will include four hours of leadership training, which all trustees are required to complete. Dr. Sam and Trustees Redmer, Rakow, Ollayos, Duffy, McCreary and Student Trustee Allen plan to attend. Virtual training is not available, however the training session will be recorded for those who are unable to attend. Former student trustee Taylor Vitacco and instructor Tim Kaar will be presented with awards at the banquet, as well.

D. Announcements

Trustee Ollayos mentioned the YWCA Leader Luncheon virtual event on May 13, noting Susan Timm has been nominated for an award. A link will be sent to the event, which all trustees are welcome to join.

Trustee Ollayos mentioned the status of a response to the email from Ms. Koehler. Dr. Sam stated a letter prepared by Dean Hatch will be sent to Ms. Koehler. A discussion followed about the goal to make learning as useful and safe as possible. Difficulties encountered when scheduling/planning in advance, government mandates, etc. were mentioned. Dr. Sam stated the summer and fall semesters will be transition periods, with the goal to be as pre-pandemic as possible.

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E. Issues for Next Month's Agenda

Trustee Meyer indicated he would like an action item on a policy concerning distribution of funds to students in need, based on the American Rescue Plan fund allocation.

An action regarding the proposed board meeting date change for October will be added to the June agenda. Trustee McCreary will provide an update on the board retreat at the June meeting.

9. Recess to Closed Session

- A. To discuss minutes of meetings lawfully closed under this Act...
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college...
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent...
- D. To consider collective negotiation matters...for one or more classes of employees...all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11 and 2 respectively).

Motion: Trustee Ollayos moved to recess to closed session.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 7; Rakow, Meyer, Redmer, Duffy, McCreary, Nowak, Ollayos; Nay, 0; Student Trustee Allen, aye. Motion carried at 4:20 p.m. Virtual connections were confirmed and the closed-session began at 4:21p.m.

10. Reconvene Open Session


The closed session concluded at 4:26 p.m. The board reconvened in open session at 4:26 p.m.

Adjournment

Motion: Trustee Ollayos moved to adjourn the meeting.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 7; Rakow, Meyer, Redmer, Duffy, McCreary, Nowak, Ollayos; Nay, 0; Student Trustee Allen, aye.
The meeting was adjourned at 4:28 p.m.


Donna Redmer, EdD, Board Secretary


Diane Kerruish, Board Recorder