

**COMMITTEE OF THE WHOLE MINUTES  
NOVEMBER 9, 2020**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, November 9, 2020, in Building E, Room E121.

**1. Call to Order by Presiding Officer**

Chair Redmer called the meeting to order at 3:02 p.m., indicated that a quorum was present, and asked the recorder to call roll.

*Trustees present:* Dr. Redmer, Ms. Rakow, Mr. Duffy, Dr. McCreary, Mr. Nowak, and Student Trustee, Ms. Vitacco  
All trustees participated in-person.

*Trustees absent:* Mr. Meyer; Dr. Ollayos arrived at 3:07 p.m.

*ECC Staff present:* Dr. Sam, President; Dr. Heinrich, VP Teaching, Learning and Student Development; Dr. Wagner, VP Business & Finance; Dr. Garber, VP Planning, Institutional Effectiveness and Technology; Ms. Kerruish, Recorder; ECC staff members and visitors.

**2. Statement from the Chair regarding COVID-19 Disaster:**

*On October 16, 2020, Governor J B Pritzker extended by 30 days, until November 14, the disaster proclamation relating to COVID -19. Since attendance at this meeting location is not feasible because of the COVID-19 disaster, members of the public may virtually attend this meeting.*

*On June 12, 2020, the Governor signed Public Act 101-0640 into law. This new law amends the Open Meetings Act to authorize public bodies to meet remotely without the otherwise required quorum present at the meeting place.*

- 1. This authorization is only effective when the Governor has issued a disaster declaration that covers the jurisdiction of the public body.*
- 2. The head of the public body must make a determination that an in-person meeting is not practical or prudent due to a disaster. Our agenda states that there is a virtual component to this meeting as we adhere to the restrictions of the Phase 4 Recovery Plan.*
- 3. Roll Call will determine whether a trustee is attending in-person or virtually and confirm that all are able to hear each other during the meeting.*
- 4. Members of the public are welcome to attend in-person or virtually.*
- 5. One member of the public body or the chief administrative officer or the chief legal officer must be present at the meeting place. Dr. Sam and Mr. Vazquez are present.*
- 6. All votes must be by roll call.*
- 7. Notification has been provided in accordance with the Open Meetings Act.*
- 8. Both Open and Closed sessions of a virtual meeting of the public body must be recorded.*

COMMITTEE OF THE WHOLE MINUTES  
NOVEMBER 9, 2020

**3. Pledge of Allegiance**

The Pledge of Allegiance was led by Mr. Duffy.

**4. Approval of Meeting Minutes of the Committee of the Whole, October 12, 2020**

Chair Redmer requested approval of the minutes of October 12, 2020.

**Motion:** Trustee Duffy moved to approve the minutes as presented.

**Second:** Trustee McCreary seconded the motion.

**Roll-Call Vote:** Aye, 5; Redmer, Rakow, Duffy, McCreary, Nowak; nay, 0; Student Trustee Vitacco, aye; motion carried.

**5. Presentations**

**A. Bond Refunding**

The Board was provided an overview of the College's outstanding debts and potential refunding opportunities prepared by Robert W. Baird & Co., Inc. Trustees agreed to proceed with the suggested bond refunding options outlined in the presentation.

**B. Small Business Development Center (SBDC) Update/Employment Transitions Update**

Sara Troyer, SBDC business analyst, provided an update. Areas highlighted include a history of Illinois SBDC at ECC, funding and services, and benefits to area business owners. A summary of the year through October 31, 2020 was given, noting that 126 clients have received one-on-one advising during this time. There were six new business starts, and 25 new jobs were created. It was also noted that 85% of the sessions provided have been related to changes due to the pandemic.

On behalf of Employment Transitions Coordinator Linda Brubaker, Anne Hauca, dean of workforce development and continuing ed, outlined the employment transitions area which Ms. Brubaker has been coordinating since April, 2020. Ms. Hauca provided data on participation and hiring, noting the current unemployment rate as of this date is 10.2%.

**C. Kane County Jail Program**

Dr. Heinrich recapped the College's partnership with the Kane County Jail, requesting input from the Board for a potential MOU. Mary Perkins, dean of college transitions and secondary partnerships, provided details on the partnership with the Juvenile Justice Center which was initiated in 2016. It was noted that current pandemic conditions have caused the program to be put on hold. Cathy Taylor, dean of sustainability, business and career technologies, stated that approximately one year ago, the Kane County Jail initiated a discussion with the College regarding additional training programs, specifically in welding at this time. They are willing to build a lab which would hold up to ten detainees (selected by the jail). It was noted that while detainees may be released, they would be able to complete the program at the jail's lab. Once completed, they could enroll in ECC's welding program to obtain a certificate. Other details were provided, including the possibility of working with area colleges for out-of-district detainees wishing to continue with the program, as well as additional programs and services that could potentially be provided. A discussion ensued, followed by Trustee McCreary suggesting a three-year MOU might be most be beneficial in determining the success of the program. Board consensus was received in support of pursuing a three-year MOU with the Kane County Jail.

COMMITTEE OF THE WHOLE MINUTES  
NOVEMBER 9, 2020

**6. Review Board Actions on the November 10, 2020 Regular Board Meeting Agenda  
(There were no purchases on the agenda.)**

**A. Other Agenda Items**

**Resolution of Approval to Publish Proposed 2020 Tax Levy (Board Action 062-F-21)**

Trustee McCreary requested details on this action. Dr. Sam explained that this is presented annually. Action on a tax abatement is tentatively scheduled for January, following a draft proposal to the Board in December. Dr. Sam indicated this action will be pulled at the November 10 regular meeting in order to provide an explanation.

There were no further questions or comments regarding other agenda items.

**7. Audience Wishing to Address the Board**

There were no audience members wishing to address the board.

*The board recessed from 4:17 – 4:27 p.m.*

**8. Old Business**

There was no old business reported.

**9. New Business**

**A. Items of Professional Growth**

**1. ICCTA Meetings, November 13-14, 2020**

Trustees Duffy, McCreary and Ollayos participated in the virtual ICCTA meetings, which will be reported on at the December Committee of the Whole meeting.

Trustees McCreary and Ollayos plan to participate in the virtual seminar.

**2. ACCT National Legislative Summit, February 7-10, 2021**

The format for the Legislative Summit has not been determined as of this date. The College's advocating message may be prepared to present to legislators in their local offices, however this will be determined once additional details about the Legislative Summit are received.

**B. President's Remarks**

- Dr. Sam commented on concerns regarding the president's executive order regarding diversity, inclusion and equity training, which was to be effective as of November 23. As this may be cancelled under new leadership, we will wait for further information.

**C. Chair's Remarks**

- Trustee McCreary will lead the Pledge of Allegiance at the November 10 regular meeting; and Student Trustee Vitacco will read the Board Purpose.
- Chair Redmer announced the Board has met its \$1,000 contribution goal to the ECC Foundation.
- Chair Redmer expressed her appreciation for all the support extended to her during this difficult time.

**D. Announcements**

There were no announcements.

COMMITTEE OF THE WHOLE MINUTES  
NOVEMBER 9, 2020

**E. Issues for Next Month's Agenda**

There were no issues brought forward for next month; however it was noted the recent ICCTA meetings will be reported on at the December meeting.

**Adjournment**

**Motion:** Trustee McCreary moved to adjourn the meeting.  
**Second:** Trustee Nowak seconded the motion.  
**Roll-Call Vote:** Aye, 6; Redmer, Rakow, Duffy, McCreary, Nowak, Ollayos;  
Nay, 0; Student Trustee Vitacco, aye.  
The meeting was adjourned at 4:35 p.m.

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Jeffrey Meyer, JD, Board Secretary

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Diane Kerruish, Board Recorder