

**COMMITTEE OF THE WHOLE MINUTES
AUGUST 10, 2020**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the committee of the whole on Monday, August 10, 2020, in Building E, Room E121. In accordance with the continued Executive Orders from the Governor, as authorized by Executive Order 2020-48. This meeting was conducted in person for trustees. Since attendance at this meeting location is not feasible because for the COVID-19 disaster, members of the public attended the meeting virtually.

1. Call to Order by Presiding Officer

Chair Redmer called the meeting to order at 3:01 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Mr. Duffy, Dr. McCreary, Mr. Meyer Mr. Nowak, Dr. Ollayos, Ms. Rakow, Dr. Redmer and Student Trustee, Ms. Vitacco. All were physically present on site.

Trustees absent: None

ECC Staff and

Others present: Dr. Sam, President; Dr. Wagner, VP Business & Finance; Dr. Garber, VP Planning, Institutional Effectiveness and Technology; Ms. Kerruish, Recorder; ECC staff members and visitors.

2. Statement from the Chair regarding COVID-19 Disaster

On July 24, 2020, Governor J B Pritzger extended by 30 days, until August 22, the disaster proclamation relating to COVID -19. Since attendance at this meeting location is not feasible because of the COVID-19 disaster, members of the public may virtually attend this meeting.

On June 12, 2020, the Governor signed Public Act 101-0640 into law. This new law amends the Open Meetings Act to authorize public bodies to meet remotely without the otherwise required quorum present at the meeting place.

- 1. This authorization is only effective when the Governor has issued a disaster declaration that covers the jurisdiction of the public body.*
- 2. The head of the public body must make a determination that an in-person meeting is not practical or prudent due to a disaster. Our agenda states that there is a virtual component to this meeting as we adhere to the restrictions of the Phase 4 Recovery Plan.*
- 3. Roll Call will determine whether a trustee is attending in-person or virtually and confirm that all are able to hear each other during the meeting.*
- 4. Members of the public are welcome to attend in-person or virtually.*
- 5. One member of the public body or the chief administrative officer or the chief legal officer must be present at the meeting place. Dr. Sam and Mr. Vazquez are present.*
- 6. All votes must be by roll call.*
- 7. Notification has been provided in accordance with the Open Meetings Act.*
- 8. Both Open and Closed sessions of a virtual meeting of the public body must be recorded.*

3. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Ollayos.

4. Approval of Meeting Minutes of the Committee of the Whole, June 8, 2020

Chair Redmer requested approval of the minutes of June 8, 2020.

Motion: Trustee Meyer moved to approve the minutes as presented.

Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Aye, 7; Duffy, McCreary, Meyer, Nowak, Ollayos, Rakow, Redmer; nay, 0; Student Trustee Vitacco, aye; motion carried.

5. Presentations

A. Korn Ferry Compensation Review

Based on questions resulting from the Korn Ferry compensation review at the June 8, 2020 Committee of the Whole meeting, Mr. Ray provided a presentation to address the issue of total compensation, including benefits, brought forward at the June meeting.

*The Board recessed and took shelter at 3:17 p.m. due to a tornado warning.
The meeting resumed at 3:47 p.m. following confirmation of phone connection.*

Chair Redmer asked Ms. Kerruish to call roll.

Trustees present: Mr. Duffy, Dr. McCreary, Mr. Meyer Mr. Nowak, Dr. Ollayos, Ms. Rakow, Dr. Redmer and Student Trustee, Ms. Vitacco

Trustees absent: None

Trustee Meyer expressed his continuing concerns about the Korn Ferry compensation review and stated his overall disappointment with the report.

B. Architectural Services

Dr. Wagner highlighted a construction project report provided to the Board, addressing projects within the master plan, including drainage issues at the Burlington facility and renovations of Buildings O and H, and the fitness center. Three firms are recommended to provide architectural services. There was discussion and clarification on how these firms were determined.

Dr. Sam mentioned that the name of the Regional Manufacturing Center may be changed to be more descriptive.

6. Review Board Actions on the August 11, 2020 Regular Board Meeting Agenda

A. Purchases

- 1. Arts Center Audio System Equipment Purchase and Installation (Board Action No. 011-A-21)**
- 2. General Architectural and Engineering Services (Board Action No. 012-A-21)**
- 3. Maintenance Agreement for Medium Voltage Equipment (Board Action No. 013-B-21)**
- 4. Ratification of Academic and Office Laptop Purchase (Board Action No. 014-T-21)**
- 5. Web-Based Virtual Simulation for Nursing Program (Board Action No. 015-I-21)**

6. Workforce Management System Upgrade (Board Action No. 016-A-21)

Trustee Meyer requested clarification on the workforce management system upgrade action. Mr. Ray provided details on the cloud-based option with the current provider vs. purchasing a new system.

There were no additional questions regarding other purchases.

B. Other Agenda Items

There were no questions regarding other agenda items. It was noted that the recent deep cleaning of the College did not require a board action as the total cost was under \$25,000 and the Board previously approved an action to utilize the cleaning company.

7. Audience Wishing to Address the Board

There were no audience members wishing to address the board.

8. Old Business

There was no old business reported.

9. New Business

Trustee Ollayos noted the ICCTA awards ceremony, which was scheduled to be held in September, will not take place at this time. However, the board of representatives is scheduled to meet in person, as of this date.

Trustee Ollayos is planning on participating remotely at the ICCTA meeting being held at Heartland College this weekend (August 15).

Trustee Rakow stated that as of this date, the board retreat is still scheduled for September 22 (full day) and 23 (latter half of day).

A. Items of Professional Growth

1. Trustee Travel

Trustee Nowak's previous concerns about trustee travel, specifically related to the legislative fly-in, were revisited. A discussion regarding the travel policy followed; and it was noted the policy may be reviewed in greater detail, in reference to the legislative fly-in. At this time, the policy will remain broadly defined. This topic may be addressed at the Board retreat. The College has initiated a travel ban at this time due to the COVID-19 disaster. No travel is approved.

The Board recessed at 4:30 p.m. as the phone connection to the meeting was lost due to a power outage.

Reconnection was made at 4:44 p.m. following confirmation of phone connection, the meeting reconvened.

Chair Redmer asked Ms. Kerruish to call roll.

Trustees present: Mr. Duffy, Dr. McCreary, Mr. Meyer Mr. Nowak, Dr. Ollayos, Ms. Rakow, Dr. Redmer and Student Trustee, Ms. Vitacco

Trustees absent: None

B. President's Remarks

Dr. Sam stated his comments will be provided at the August 11 regular meeting.

C. Chair's Remarks

Chair Redmer indicated her remarks will be given at the August 11 meeting.

D. Announcements

No other announcement were brought forward.

E. Issues for Next Month's Agenda

Trustee Rakow requested that an update on voter registration be provided at the September meeting.

Trustee Ollayos requested a future detailed discussion be held regarding architectural services.

10. Recess to Closed Session

The Chair asked for a motion to recess immediately to closed session under the following exceptions to the *Illinois Open Meetings Act*:

- A. To discuss minutes of meetings lawfully closed under this Act...
- B. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the college...
- C. To consider litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent...
- D. To consider collective negotiation matters...for one or more classes of employees...
- E. To consider the purchase or lease of real property...whether a particular parcel should be acquired...

all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11, 2 and 5, respectively).

Motion: Trustee Duffy moved to recess to closed session.

Second: Trustee Meyer seconded the motion.

Roll-Call Vote: Aye, 7; Duffy, McCreary, Meyer, Nowak, Ollayos, Rakow, Redmer; nay 0; Student Trustee Vitacco, aye; motion carried at 4:49 p.m.

Reconvene Open Session

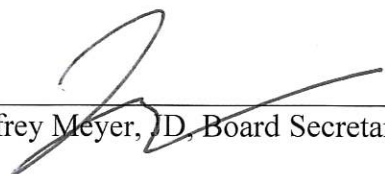
The closed session concluded at 5:21p.m. The phone connection was re-established and the connection was confirmed. The Board reconvened in open session at 5:24 p.m. in E121.

Adjournment

Motion: Trustee Ollayos moved to adjourn the meeting.

Second: Trustee McCreary seconded the motion.

Roll-Call Vote: Aye, 7; Redmer, Rakow, Duffy, Meyer, McCreary, Nowak, Ollayos; Nay, 0; Student Trustee Vitacco, aye.
The meeting was adjourned at 5:25 p.m.


Jeffrey Meyer, JD, Board Secretary


Diane Kerruish, Board Recorder