



**CAREER CONNECT**  
*Illinois Cooperative Work Study Program*  
**Student Application**

Date: \_\_\_\_\_

Position you are applying for or looking for:

I am interested in participating in CWSP during: [ ] FALL [ ] SPRING [ ] SUMMER Year: \_\_\_\_

Name: \_\_\_\_\_ ID # \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: IL Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Major: \_\_\_\_\_ Graduation date: \_\_\_\_\_

Degree you are seeking (*check one*):            AA            AS            AAS            Certificate

How many credits have you completed at Elgin Community College? \_\_\_\_\_

Have you applied for financial aid?                            Yes                            No  
 Do you receive financial aid?                                    Yes                            No

I am interested in participating in the Work Study Program to (*check all that apply*):

- [ ] Receive financial assistance for my education.
- [ ] To increase my chances of being hired after graduation.
- [ ] Explore chosen career field to see if it's a good fit for me.

How many hours per week do you want to work per week? \_\_\_\_\_

Do you have a current resume and cover letter?                            Yes                            No

I understand and agree that enrollment in the Cooperative Work Study Program is subject to meeting the qualifications and requirements of the program; that space in the program is limited and that applying for the Cooperative Work Study Program does not guarantee or give me the right to participate in the program. I have read and agree to comply with all of the requirements of this program enumerated on the reverse side of this application.

Student Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Return form to SRC 107 or mail to:                            Peggy Gundrum, Director of Career Services  
 Elgin Community College  
 1700 Spartan Drive, SRC 103B  
 Elgin, IL 60123-7193  
 847/214-7399 [pgundrum@elgin.edu](mailto:pgundrum@elgin.edu)

## STUDENT COOPERATIVE WORK STUDY REQUIREMENTS

1. Complete Cooperative Work Study Student Application and Cooperative Work Study Student Agreement, and return it to Elgin Community College, Career Services, SRC 107.
2. Attend all interview appointments and new hire training sessions. Give adequate notice to Career Services representative and employer if unable to attend these sessions.
3. Make a decision regarding an employer's job offer within 48 hours.
4. Authorize the release of any information pertinent to the employment opportunity and process.
5. Complete and return evaluation form to Elgin Community College, Office of Career Services, SRC 107