

Application for Admission



Enrolling is easy. Just follow these four steps in the order listed:

1. Complete and submit an application for admission.
2. Demonstrate you have met minimum competency requirements for your program of study (for a listing visit elgin.edu/mincomps). This is done in one of the following ways:
 - a. Submit ACT scores to the Admissions Office.
 - ____ Math (waived if ACT math score is 23 or higher)
 - ____ Reading (waived if ACT reading score is 18 or higher)
 - ____ English essay (waived if ACT English score is 20 or higher)
 - b. Take ECC's reading, writing and/or math placement test.
 - Contact Testing Center at 847-214-7219 or visit elgin.edu/testing.
 - Photo ID and ECC ID number required for testing.
 - c. Submit official high school, GED and /or college transcripts to the Admissions Office.
3. Register for classes.
 - a. First-time college students must attend new student orientation to register for classes.
 - Contact the Admissions Office at 847-214-7385 to schedule an orientation date.
 - b. Students with previous college credits should contact the Counseling Center at 847-214-7390 to register for classes.
4. Arrange for payment.
 - a. Visit elgin.edu/studentaccounts for detailed payment options.
 - b. Apply for financial aid and scholarships at elgin.edu/financialaid.

Additional steps may need to be completed depending on the program of study.



Elgin
Community
College

Bright Choice. Bright Future.

Before You Apply

Admission Requirements

ECC has an open door admissions policy, as governed by the Illinois Community College Act. This means students may enroll in any class provided they meet the minimum competency requirement, course prerequisites, and/or departmental admissions requirements and as long as space for effective instruction is available. To enroll, students must complete an application for admission form. There is no application deadline or fee. Students who are seeking a degree/certificate or intend to apply for financial aid may be required to submit high school and other college transcripts. It is recommended the application is submitted as soon as possible to get the best selection of courses

Special admissions

Some academic programs have additional departmental admission requirements that students must meet.

Basic Nurse Assistant
Clinical Laboratory Technology
Dental Assisting
Emergency Medical Technology –Paramedic
Histotechnology
Nursing
Physical Therapy Assistant
Radiography
Surgical Technology
Refer to www.elgin.edu for specific admission requirements

High school students

Current secondary and/or home-schooled students who are college-ready may enroll in college-level classes. College readiness is defined as the ability to complete college-level work as demonstrated by ACT/SAT scores or the college's placement tests. These students must follow special admission procedures, which may include providing documentation and interviewing with the director of admissions. Decisions will be made on a case by case basis. Secondary and home schooled students will be limited to six credit hours per semester. For specific admission details refer to www.elgin.edu/highschool. NOTE: Students should discuss their interest in attending ECC with their parents and/or high school counselor prior to beginning the application process as their approval is required.

1. A non-high school graduate, 16 or 17 years of age, who has severed connection with his/her high school, may be admitted if it is demonstrated that the student will benefit from enrollment at the college. The student must provide written evidence from the chief executive officer (or designee) of the high school district in which the student has legal residence of this separation from the high school to the Admission Office. Non-high school graduates 18 years or older may also be admitted; however, students who have completed their high school education are better prepared for success in college.

2. Students over 16 years of age may enroll in credit classes on their own or through specially designed programs co-sponsored by their high school and the college with written permission from their high school counselor or principal. The student must also meet prerequisites for the course(s) intended for enrollment.

Tuition and Fees

Tuition is determined based on your residence in the district and the number of credit hours you take each semester. Several fees are also assessed each semester. Current tuition and fee rates and information on residency are available at www.elgin.edu/studentaccounts.

Financial Assistance

ECC's Federal Institutional Code 001675

To receive most types of financial aid you will need to:

1. Complete an ECC application for admission.
2. Complete and submit the Free Application for Federal Student Aid (FAFSA) (fafsa.ed.gov).
3. Thoroughly review and respond to all correspondence from the Financial Aid Office.

For priority consideration of available financial aid funds, you should complete the steps above no later than June 30 for fall; November 15 for spring; and April 15 for summer.

Scholarships are also available. To get details on ECC scholarships, go to www.elgin.edu/scholarships.

Visit the Financial Aid Office to review on-campus employment opportunities. Contact our Career Services Office to review off-campus employment opportunities

Cooperative Agreements/ Chargeback Tuition

There are special tuition reduction programs for non-resident applicants who wish to pursue career certificate or degree programs at ECC that are not offered at their home community college. Similarly, ECC district residents may apply for programs offered at other community colleges where the college has agreements. Refer to elgin.edu/jointagreements and elgin.edu/chargebacks for details.

International Student Admissions

Students who are citizens of foreign countries interested in attending ECC on a visa are considered international students. Full-time international students on a F-1 visa must meet additional admission requirements and have a TOEFL score of at least 550 (paper based), 213 (computer based) or 79 (Internet based) or an IELTS score of 6.5 for placement into college-level credit classes. You must submit the application as well as additional documentation by June 15 for fall and November 1 for spring. Visit elgin.edu/international or call 847-214-7809 for complete information.

Compliance

ECC prohibits discrimination on the basis of race, sex, religion, age, color, creed, national or ethnic origin, marital status, sexual orientation, or disability unrelated to ability, in the recruitment and admission of students and the employment of faculty, staff, and students and wherever such discrimination is prohibited by law, in the operation of college programs, activities and services.

For more information regarding student right to know information, visit elgin.edu/righttoknow.

ECC complies with the federal Family Rights and Privacy Act. Under this act only certain information may be released without your knowledge. This information is called directory information and at ECC is defined as: name, address, major field of study, weight and height of athletes, most recent previous school attended, participation in officially recognized activities and sports, dates of attendance, degrees, awards and honors. If you do not want your directory information released, you must notify the ECC registrar in writing before Oct. 1 every year. Go to the Records Office, SRC 166, or submit by fax at 847-214-7356.

Learn More About ECC

ECC is the right choice for you. Call 847-214-7385 to arrange for a campus visit where you can talk with the admissions staff, faculty, or take a campus tour.

Contact Us

Admission/Orientation/	
Campus Visit.....	847-214-7385
Testing Center	847-214-7150
Advising/Counseling.....	847-214-7390
Disability Services	847-214-7220
Financial Aid.....	847-214-7360
Información en español.....	847-214-7250



Application/Admission Form

Date _____

(Please Print)

Name _____
Last, First, Middle Initial Other/Former Name

Address _____
Apt #

City _____ State _____ Zip _____ County _____

Home/Other Phone (_____) _____ Cell Phone (_____) _____

Email Address _____

Social Security Number* _____ Date of Birth _____

*required if you intend to apply for financial assistance.

Gender Male Female

Ethnicity/Race

1. Are you Hispanic or Latino? (OR are you of Spanish origin?)

Yes, Hispanic or Latino Not Hispanic or Latino

2. Select all racial ethnic groups that apply.

- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or other Pacific Islander
- White
- Choose not to respond

3. Please identify your **primary** racial/ethnic group (select one).

- American Indian or Alaska Native
- Asian
- Black or African American
- Hispanic or Latino
- Native Hawaiian or other Pacific Islander
- White
- Choose not to respond

4. Are you in the United States on a visa—nonresident alien?

- Yes, in the United States on a visa.
Provide home country of origin _____
Visa type _____
- Not in the United States on a visa.

How did you learn about ECC?

- Mailing to your home/business
- Radio/TV
- ECC website
- Newspaper
- Other (please describe) _____

Term applying for (check one and enter year)

- Fall (August-December) Year _____
- Spring (January-May) Year _____
- Summer (May-August) Year _____

I plan to pursue (select one):

- I plan to major in: _____
- I am still deciding

Which best describes your goal while attending ECC?

- Complete courses NOT pursuing a degree or certificate
- Complete a certificate
- Complete an associate degree

Reason for enrollment—which of the following best indicates why you are enrolling at ECC?

- Prepare for transfer; please list college(s) you are considering transfer to _____
- Explore courses/career choice
- Improve skills to change job
- Improve skills for my present job
- Prepare for a career immediately after attending ECC
- Personal interest/self-development—not career-oriented

What is the primary language spoken in your home? _____

Are you interested in applying for Financial Aid or scholarships?

Yes No (if you check yes, you must provide a valid Social Security Number on the front)

Are you a military veteran?

Yes No

Do you plan to attend:

Full-time (12 semester hours or more) Half-time (6-8 semester hours)
 Three-quarter-time (9-11 semester hours) Less than half-time (less than 6 semester hours)

If you plan to work while attending ECC, how many hours a week will you work? _____

Final high school/official GED information

Name of high school attended _____

City _____ State _____

Graduation date (month/year) _____ GED test date (month/year) _____ State _____

Are you currently attending a home school? Yes No

Colleges attended

Name of college _____

City _____ State _____ Country _____

From (yr) _____ To (yr) _____

Highest educational level achieved (select one)

Less than high school diploma/GED Certificate First professional degree
 Current high school student Associate degree Other
 Finished GED Bachelor's degree
 High school graduate Master's degree
 Successfully passed at least one college course Doctoral degree

Did either of your parents attend college? Yes No

What was the primary reason you chose to attend ECC (select one)

Location/convenience High quality reputation Tech Prep
 Affordability Academic program offered Other _____

Emergency contact: In the event you have an emergency on campus or there is a need to contact someone on your behalf, who would you like the college to contact?

Name _____ Phone _____

Through your association with Elgin Community College, you are likely to participate in events that are recorded on behalf of the college. By submitting this application, you authorize Elgin Community College and those acting on its behalf to copyright, publish and use audio, photographs, video and other recordings or representations of you for promotional and educational purposes. You release and discharge the Elgin Community College Board of Trustees, its assigns and those acting on its behalf from any liability arising from such use. Please advise us if for any extraordinary reason your privacy must be protected after the submission of this document.

I hereby certify that to the best of my knowledge the information furnished is true and complete. I understand that if it is found to be otherwise, it is sufficient cause for rejection or dismissal.

Applicant's Signature _____ **Date** _____

Parent or Guardian Signature (if under 18) _____ **Date** _____

Elgin Community College, Admissions Office, 1700 Spartan Drive, Elgin, IL 60123-7193; 847-214-7385 phone, 847-608-5458 fax, elgin.edu

Document retention: All documents submitted to ECC for admission purposes become the property of the college. Documents will not be released to students nor will they be forwarded to other educational institutions or agencies. Equal Opportunity Affirmative Action Employer/Educator. 9-10/21141/mw